

WASHOE COUNTY CHILD CARE ADVISORY BOARD MEETING

MINUTES

DATE: June 27, 2018

PLACE: Washoe County Commissioners' Chambers

MEMBERS

PRESENT: Hayley Hamel, Child Development Specialist
Ryan Putzer, For Profit Child Care provider (Center)
Kristen Mareno, For Profit Child Care Provider (Center)
Shiho Schmidt, Recipient of Child Care Services
Sylvia Lee, Reno Fire Department
Kim Tran Franchi, Washoe County Health District – Environmental Health
Kathy Sobrio, Washoe County Health District – Immunization Program
Tiffany Dyer, Nevada State Division of Child and Family Services
Tara Goodsell, Washoe County Human Services Agency
Jesse Brown, Washoe County Human Services Agency

MEMBERS

ABSENT: Glaiza Giron, For Profit Child Care Provider (Home)
Kelsey Bender, Recipient of Child Care Services
Chris McCubbins, Sparks Fire Department
(Vacant Position – Recipient of Child Care Services)

Item 1: Roll Call

The meeting was called to order, and roll was taken.

Item 2: Approval of Minutes of March 5, 2018 Meeting

The minutes of the March 5, 2018 meeting were approved.

Item 3: Recruitment to Fill Vacant Board Position (Tara Goodsell)

Tara Goodsell introduced Jesse Brown as the new Supervisor of Child Care Licensing, and that he has been working to fill the vacant position on the Board for a recipient of child care. Jesse Brown stated that the Agency has appointed Alexis Erlach to fill the vacant position. Ms. Erlach is out of town at this time, but should be able to attend the next Board meeting.

* Item 4: Review and Vote on Proposed Regulation Changes (Tara Goodsell)

Tara Goodsell will present the proposed regulation changes for a vote into two groups, the first being those changes that Washoe County added that are not based upon Nevada legislation or State codified regulation changes, and the second, the changes made based upon Nevada legislation or State codified changes.

- Section 3.3.H regarding background checks. This was added to comply with federal requirements of the block grant regarding the Adam Walsh Law, in checking applicant backgrounds in the locations in which they've resided in the last

5 years. If they've only lived in Nevada, that can be checked internally. This could be at the expense of the applicant, depending upon location.

- Section 6.2.A.3 regarding TB tests. A TB test that is currently being used by physicians was added.
- Section 14.1 was updated to reflect current practice. Some complaints that are self-reported by centers that the Agency would be substantiating on, the Agency does not need to respond to in person, so wording was added regarding "unless deemed unnecessary by an Agency supervisor."
- Section 14.5 was changed to be compliant with State codified regulation changes, but the Agency did add the "not to exceed \$1000" to put a reasonable limit on the cost of the complaint fee.
- Section 20.1.A added the word "infant" to comply with upcoming federal requirements.
- Section 21.A.3 added language to reflect current practice. This is already being enforced due to previously enacted legislation.
- Section 26.4 added language regarding food allergies and treatment plan for exposure to the allergen to comply with upcoming federal requirements.
- Section 26.15.A and B were changes from the Washoe County Health District.
- Section 30.3.A.2 and 3 and 9 regarding emergency preparedness and shelter in place plans regarding infants and toddlers. Language was added to comply with upcoming federal requirements.
- Section 36 was adjusted so Washoe County could review and approve its own variances and waivers.
- Addendum 5 was updated with Health District changes.
- Addendum 6 was updated with Health District changes.

Kim Franchi mentioned that the name of the Washoe County Health Department has changed to the Washoe County Health District, so the name will be updated throughout the regulations. There were no questions or comments on the Washoe County changes, so Ms Goodsell went on to list those changes based upon Nevada legislation or State codified regulation changes. She also mentioned that the appeal procedures (formerly Section 14) was renumbered to Section 16, so the regulations flow better.

- Section 1.4 Caregiver definition was changed to meet state codified regulations.
- Section 1.16 Contractor added for SB 189
- Section 1.30 Gender identity added for AB 99
- Section 1.32 Group size added for state codified regulations
- Section 1.39 regarding levels of physical activity was added to meet state codified regulations
- Section 1.45 regarding out of school recreation programs was added for AB 176
- Section 1.48 regarding parent of the Armed Forces was added for SB 326
- Section 1.57 regarding seasonal or temporary recreation programs was added for AB 176.
- Section 3.3 regarding crimes was updated for SB189 and SB 46.
- Section 5.5 addresses complaint fees. It was decided to remove this update, as this is already addressed in Section 14.5 listed above. There will be no changes to Section 5.

- Section 6.1.E added for SB 189.
- Section 6.2 TB test language added to meet state codified regulations.
- Section 10.1.B regarding fines was added to meet state codified regulations.
- Section 13.1 language added regarding unlicensed care added for SB 189.
- Section 13.5.D language added regarding notice of violations added to meet state codified regulations.
- Section 13.6 regarding fines was collapsed as the fines are outlined in Section 15.
- Section 13.7 regarding grading system added for SB 189.
- Section 14.1 (previously Section 15) regarding unannounced visits was updated to reflect current practice.
- Section 14.5 (previously Section 15) regarding complaint fees was updated to meet state codified regulations.
- Section 15.1 (previously Section 16) regarding administrative fines was added to meet state codified regulations
- Section 15.2 (previously Section 16) regarding penalties was added for SB 189.
- Section 15.3 (previously Section 16) regarding fines was added for SB 189.
- Section 15.4 (previously Section 16) regarding penalty for operating without a license was added for SB 189.
- Section 17.11.H.3 regarding disinfecting was updated to meet state codified regulations.
- Section 17.15 regarding lack of valid work permit card was updated for SB 189.
- Section 17.16 regarding reporting complaints, arrests, or child protection history was updated for SB 189
- Section 17.22 regarding priority given to military families was added for SB 326.
- Section 19.2.A.6 language regarding physical activity was added to meet state codified regulations
- Section 19.2.A.8 limited sedentary activity to meet state codified regulations.
- Section 19.4.D regarding outdoor play was updated to meet state codified regulations.
- Section 19.5 regarding nap/rest period was updated to meet state codified regulations.
- Section 20.1.I and J were added as prohibited punishments to meet state codified regulations.
- Section 21.2.O language regarding director requirements was added to meet codified state regulations.
- Section 22 was updated to reflect that training hours are due at 120 days to meet codified state regulations.
- Section 23.2.D regarding child abuse/neglect class was added for SB 189.
- Section 23.2.F-K regarding training were added to meet codified state regulations.
- Section 23.4 regarding continuing training was updated for SB 189.
- Section 24 ratios and group sizes were adjusted to meet state codified regulations.
- Section 25 regarding before/after school care was updated to meet state codified regulations.
- Section 26.9.A and B regarding accident and illness reporting were added to meet state codified regulations.
- Section 27 regarding nutrition was updated to meet state codified regulation changes.
- Section 32.7.B was adjusted to match state codified ratios.

- Addendum 1 regarding persons unqualified for licensure was updated for SB 189 and SB 46.
- Addendum 2 regarding child restraint was updated reflect current law, and a chart was added
- Addendum 7 regarding nutrition was updated to meet state codified regulation changes, and a chart was added from the Department of Agriculture.

A question was asked if Section 17.11.H.3 regarding sanitation was intended to mean all chairs (including preschool), or only high chairs. Ms. Goodsell clarified that Section 17.11 deals with requirements for infants and toddlers, so would mean both high chairs and infant and toddler chairs.

Ms. Franchi asked about the charges associated to substantiated complaints (Section 14.5) and if there was a fee structure for that. Ms. Goodsell replied that the Agency added language capping the administrative fine at \$1000, and that the State is working on developing a fee structure. The Agency has also discussed having an internal review committee to assign the complaint fee, and is open to feedback regarding this subject.

Ms. Hamel suggested that the next time regulations are updated, that the Board get involved early on in the process with the State.

Ms. Lee suggested moving the “and” at the end of Section 30.3.A.9 to Section 30.3.A.8.

An audience member asked when the regulations would go into effect. Ms. Goodsell stated that after the Board votes on them tonight, they would go to the County Commissioners for final approval before being printed and distributed to the facilities. The licensing workers will work with the facilities to educate them on the new regulations.

Mary Levy, Director of Mountain View Montessori School, asked for clarification that the decision regarding variances and waiver would be made by Washoe County rather than the State. Ms. Goodsell confirmed this was correct.

Christina Mann, Director of The Goddard School at South Meadows asked for clarification regarding whether the regulation requirements regarding ratios and group sizes would be effective immediately. Ms. Goodsell replied that the licensing workers would be working with the centers to develop that timeline for compliance.

Licensing worker, Jamie Taylor mentioned that many physicians are using the new Quantiferon-TB Gold test instead of chest x-rays now. Ms. Franchi mentioned it's recommended for pregnant women.

The proposed regulation changes were approved by the Board.

Item 5: Department Update (Tara Goodsell, WCDSS)

Ms. Goodsell was happy to announce that Jesse Brown would be taking over as the child care licensing supervisor. Ms. Goodsell has moved over to become the foster

care licensing supervisor. Jesse Brown was asked to give a little background on himself, and mentioned he's been with the Agency 19 years, and has been working with permanency cases involving kids with severe mental health issues. For the last 7 years, he has been working on approving and denying psychotropic medication use with kids in foster care. He has also worked in daycare centers and has been a center director prior to that.

Item 6: Next Meeting Date March 14, 2019 from 9:00a.m. – 11:00a.m.

The next meeting of the Board is scheduled for March 14, 2019 from 9:00a.m. – 11:00a.m.

Item 7: Public Comment on Items Not on Agenda

Sylvia Lee asked about the distance allowed between the sink and changing table. Ms. Franchi replied that it had to be within 5 feet and be visible.

Shiho Schmidt complimented the Board's efforts in revising the regulation verbiage in order to clarify safety related standards and work more effectively for child care operations. She also complimented her child's daycare provider, Mommies and Daddies Preschool in following the regulations thoroughly and has witnessed their compliance with them. Ms. Franchi also complimented the licensing social workers for their efforts in imparting their knowledge and expertise and in working with the Health District.

Shelly Nye, Program Director with the Nevada Registry, mentioned that she and Ms. Franchi has been working with the University of Nevada's Cooperative Extension of Las Vegas to make the Signs and Symptoms of Illness course available on-line, for free. She was excited to announce that this should be available in the very near future, and she will post it on the Nevada Registry's website when available. Ms. Nye mentioned that many other new trainings are available on-line as well.

The meeting was adjourned.